



LEGAL AND EXECUTIVE SEARCH

AUSTIN + DALLAS + DENVER + HOUSTON + LOS ANGELES

Litigation Paralegal [Personal Injury] - Job Description

Job Type: Full-time, Permanent, Direct Hire.

Pay: From \$50,000.00 per year, depending on salary, and a performance-based bonus program that rewards your hard work.

Benefits:

- 401(k)
- Health insurance
- Paid time off

Schedule: 8-hour shift

Work Location: In person

Job Description:

Are you a Litigation Paralegal with a knack for personal injury cases and a passion for making a difference? Look no further as our client is on the hunt for a top-notch individual to join our dynamic crew.

Who We're Looking For:

We need someone who's not just organized, but practically a Jedi Master of organization. You should thrive in the fast lane, balancing deadlines like a pro without breaking a sweat. If you're self-motivated and can tackle challenges with finesse, this could be your dream job.

Our Core Values (G.R.E.E.N. C.O.R.E.):

- **Growth Mindset:** Always eager to learn and improve.
- **Results-Driven:** We don't just play—we win.
- **Ethical Integrity:** Doing what's right, always.
- **Empathy & Compassion:** Understanding our clients' needs.
- **Never Quit:** Perseverance is our middle name.
- **Candid Communication:** Honesty is our policy.
- **Ownership Mentality:** We own it, from start to finish.
- **Relentless Excellence:** Good isn't good enough.
- **Enduring Impact:** Leaving a mark that matters.

Your Responsibilities:

Imagine yourself as the maestro of client files, calendars, and legal documents. From drafting to deposition prep, you'll be the secret sauce that keeps our cases moving forward seamlessly.

Requirements:

While a bachelor's degree is preferred, what really lights our fire is your experience—5+ years as a Litigation Paralegal and a rock-solid ability to stay cool under pressure.

Perks:

Joining us means more than just a job—it's a chance to bring your A-game to a team that's passionate about what we do. Plus, we offer competitive salaries and a performance-based bonus program that rewards your hard work.

Interested Qualified Candidates Can Send Resume To:

Crystal M. Cornett, Legal Recruiter

Telephone/Text: 832-696-9315

Email: cornett@nnlegalsearch.com